

# UCLA California Rare Book School

## COURSE PROPOSAL FORM

232 GSEIS Building Box 951520, 300 Charles E. Young Drive N, Los Angeles, CA 90095-1520  
Fax 310-206-4460; Email calrbs@gseis.ucla.edu; Telephone 310-794-4138; URL www.calrbs.org

Before completing this form, consult the CalRBS website for information about previously offered courses.

CalRBS will acknowledge all applications by email upon receipt.

If you are currently unemployed or an independent scholar, you may leave the Work address information blank, but please include the name of your most recent institution.

### CONTACT INFORMATION

Last \_\_\_\_\_ First \_\_\_\_\_ Mr/Ms \_\_\_\_\_

Title \_\_\_\_\_ Division \_\_\_\_\_

Institution \_\_\_\_\_

Work street \_\_\_\_\_

Work city \_\_\_\_\_ Work state \_\_\_\_\_ Work zip \_\_\_\_\_

Home street \_\_\_\_\_

Home city \_\_\_\_\_ Home state \_\_\_\_\_ Home zip \_\_\_\_\_

Preferred Address: What address would you like CalRBS to use in correspondence?  Work  Home

Work phone \_\_\_\_\_ Fax number \_\_\_\_\_

Home phone \_\_\_\_\_ Email \_\_\_\_\_

### COURSE DESCRIPTION

Your description should include the following components: (1) Course title, (2) Detailed description of course content, (3) Geographic or temporal boundaries (if applicable), and (4) Relation to existing courses and how it can compliment or expand our offerings. If your course is similar to another course, please explain how it will differ and avoid content overlap.

Proposed title: \_\_\_\_\_



**DEMOGRAPHIC INFORMATION**

Which of these categories most closely defines what you do for a living? (Select only one.)

- |  |   |
|--|---|
| <input type="checkbox"/> Librarian in a professional position              | <input type="checkbox"/> Work in the antiquarian book trade       |
| <input type="checkbox"/> Non-professional working in a library             | <input type="checkbox"/> Conservator/binder                       |
| <input type="checkbox"/> Teacher/professor                                 | <input type="checkbox"/> Museum professional                      |
| <input type="checkbox"/> Graduate student in library science               | <input type="checkbox"/> Non-professional working in a museum     |
| <input type="checkbox"/> Graduate student in other field                   | <input type="checkbox"/> Work not related to libraries or museums |
| <input type="checkbox"/> Graduate student in library science & other field | <input type="checkbox"/> Retired                                  |
| <input type="checkbox"/> Undergraduate student                             | <input type="checkbox"/> Other: _____                             |
| <input type="checkbox"/> Collector   |   |

**Please share your race/ethnicity:**

CalRBS adopts the U.S. Census Bureau/1997 Office of Management and Budget (OMB) standards on race and ethnicity which guide the Census Bureau in classifying written responses to the question of race/ethnicity:

**White:** A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

**Black or African American:** A person having origins in any of the Black racial groups of Africa.

**American Indian or Alaska Native:** A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

**Asian:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

**Native Hawaiian or Other Pacific Islander:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

The 1997 OMB standards permit the reporting of **more than one race**. An individual's response to the race question is based upon self-identification.